

Katten

Frequently Asked Questions (FAQs)

We appreciate your interest in Katten and the business professional job openings with our Firm. If you would like to learn more about the recruiting best practices at Katten, please take a moment to read the FAQs listed below:

- **How do I apply for a business professional job opening at Katten?**

To apply for an open position at Katten, you must first submit your resume and complete an online application. To submit your resume and application, select the job opening from our [list of open positions](#) and follow the directions to apply.

- **Who reviews my application and resume after I submit my information to Katten?**

Each application and resume is reviewed by a member of Katten's Human Resources (HR) staff.

- **How long does it take to hear back from Katten regarding the status of my application?**

If you meet the qualifications for the position, and there is interest in your resume, a member of the Katten HR team will contact you directly. Our goal is to contact qualified applicants within one month of submitting an application.

- **Will a member of the HR team contact me to discuss my candidacy for the role?**

If you are selected to interview for an open position at Katten, a member of the HR team will contact you to schedule an initial phone screen. Unfortunately, due to the high volume of resumes we receive, we are not able to contact all applicants regarding the status of the application.

- **Can I submit my resume for more than one job opening?**

Yes, you may apply to multiple positions at Katten.

- **Does Katten contact my professional references that I provide on my application?**

During the interview process, you may be requested to provide Katten with a list of your professional references. Katten will not contact your professional references without providing you notice of our intent to complete your references.

